



FLORIDA A&M UNIVERSITY

SCHOOL OF ALLIED HEALTH SCIENCES

ACADEMIC HONESTY POLICY

PURPOSE

To ensure that the concepts of honesty, truth and integrity are noted and established as essential values to be held by students at the university and in the School of Allied Health Sciences.

AUTHORITY

University Regulation 2.012 – Student Code of Conduct University
Regulation 2.013 - Due Process, Other Rights and Responsibilities
University Catalog - Student Responsibility Section
Student Handbook - FANG, Item (S) - Academic Honesty Violations
SOAHS' Division Student Handbooks and Policy Manuals.

DEFINITION

An academic honesty violation is providing or being dishonest in action, words, deeds, and/or documents provided to the university, SOAHS administration, faculty and staff.

POLICY

This policy applies to any student who gives or takes information or material and wrongfully use it to aid himself/herself or another student in any academic endeavors or activities. Academic dishonesty includes cheating, plagiarism, and receiving unauthorized written, oral information from a fellow student or other parties in the act of illegal access or possession. Academic dishonesty may include stealing, buying, selling, or referring to unauthorized written, oral or electronic information. Academic dishonesty activity may include circumstances that may arise during clinical, internships or other professional activities including the violation of HIPAA laws, regulations and all other conduct unbecoming a student in a professional program (i.e. ethical, moral and/or legal). A student assisting in any of the academic violations listed above (see Authority section) shall be considered as equally responsible as the student accepting such assistance.

PROCEDURES

Alleged violations of the academic honesty policy may be resolved as follows:

STEP #1 – The instructor or designee (being the first line of contact, and/or the observer/recorder of the incident) will meet with the student (s) to discuss the incident. If possible, this meeting will occur immediately following the occurrence of the incident or at a mutually agreed to time. If after this meeting, a resolution to the issue has not been found, then the instructor or designee will refer the student to the Division Director. The instructor will complete and sign the Disruption of the Academic Process Incident

Page Two
Academic Honesty Policy

Reporting Form. A copy of this form will be forwarded to the Division Director and to the SOAHS Office of Student Affairs.

STEP #2 – The student will meet with the Division Director to discuss the issue. If no resolution is reached, the Division Director will place comments about the discussion with the student on the Incident Reporting Form and forward the form to the SOAHS Office of Student Affairs. The Director of Student Affairs will meet individually with the Director, the instructor or designee and the student. If deemed necessary, a joint meeting may be held. If a resolution is agreed upon, the Director of Student Affairs will note the resolution on the Incident Reporting Form and obtain proper signatures. The Incident Reporting Form will be distributed as follows: one copy will be placed in the student’s division folder, one copy will be maintained in the SOAHS Office of Student Affairs and a copy will be provided to the student.

STEP #3 – If the student does not agree with the resolution, the student has the right to appeal (See SOAHS Grievance Policy).

NOTE: If deemed necessary, at any step during the appeal or resolution process, the incident of the academic honesty act may be forwarded to the University Judicial Committee within the University’s Division of Student Affairs.

Any student who has more than two incidence of violating the academic honesty policy will begin the resolution process at step #3.

PENALTY:

All academic honesty violations will result in the issuance of penalties according to the University’s regulations as outlined in the documents listed in the authority section of this policy. Penalties for academic honesty violations shall include but not be limited to: reprimand, reduction of grade, denial of academic credit, invalidation of university credit or the degree based upon such credit, probation, suspension, dismissal or expulsion. **See University Catalog - Student Responsibility Section, for additional penalties.**

Implementation Date Policy: 6/28/07, Updated: 7/26/18

Incident Reporting Form: Approved 9/8/05, implemented: 9/8/05, Updated 6/20/18